

Haarlem, 01-08-2015

TAPLITE BUSINESS CODE OF CONDUCT

Introduction

In this document we explain the vision of Taplite*, and its employees, on sustainability in general and themes as integrity, human rights, and the environment in particular. All employees of Taplite with influence on the topics below and strategic suppliers are expected to sign a letter of intent to commit to this Taplite business code of conduct.

Environment

By doing business we are affecting the environment. The goal is to minimize the negative effects by continuous improvement of all relevant business processes. Employees and strategic suppliers are expected to comply with local environmental legislation and not take part in any activity that has an unnecessary negative effect on the environment.

Integrity

All employees and strategic suppliers working for or with Taplite are expected to explicitly refrain themselves from unlawful activities, bribery and/or any form of corruption. All parties involved are expected to act on these matters as described in the [Taplite company protocol](#). A copy of this protocol is available at info@hartevelt bv.nl. The main goal is to comply with (local) laws and legislation and to do business in a fair and sustainable way.

Human rights

As a company we explicitly refrain ourselves from any form of discrimination, forced labour or child labour. We strive to supply an open and healthy working environment including both working conditions as worker rights. The same level of commitment to those themes is expected from our selected strategic suppliers.

To the next level

Taplite has a long term focus of doing business. We believe it is the only way to ensure your business in the future, in other words, to be sustainable. The only way to do this is to keep improving. We commit ourselves to continuous improvement by training employees, keep searching for new solutions and constantly reducing waste from our processes.

By signing the letter of intent we expect all our employees and strategic suppliers to comply and commit to this code. Taplite will monitor this commitment on a regular basis.

Letter of intent

The person signing below confirms his/her intention to comply to the best of his/her ability to the Taplite Business Code as issued on 1-8-2015.

Date:

Name:

Position:

Signature: